

2022 – MINUTES AND SUMMARY OF MOTIONS

(2022:15) PRAYER

(2022:16) NECROLOGY

(2022:17) CHAIR REMARKS

(2022:18) CONSENT AGENDA

(2022:19) BUSINESS/DECISION ITEMS

a) Endorsement of Scarborough Charter

MOTION: (Lahey/Martin) that the Board endorses the decision of the President to sign the Scarborough Charter on Anti-Black Racism and Black Inclusion in Higher Education and to thereby make the University of King's College a signatory to the Charter and commit the university to its implementation at King's. CARRIED

b) Proposal to fund a Mi'kmaq cohort in Journalism from unrestricted reserves

MOTION (Martin/Toughill): The Board authorizes the use of up to \$600,000 of reserve funds over five years to develop and establish a cohort program for Mi'kmaq students studying journalism at King's, with objectives and parameters similar to those outlined in the document shared with the Board by the president. CARRIED.

c) Renaming and Restructuring of the School of Journalism

MOTION (Clift/Davies): that the Board of Governors approves revisions to the Green Book that will govern a new School of Journalism, Writing and Publishing, facilitating a transition from the existing School of Journalism. CARRIED.

d) 2021-22 Financial Statements

MOTION: (Malloy/Pattillo) that the Board of Governors hereby approves the financial statements for the year ending March 31, 2022. CARRIED.

e) 2022-2023 Enrolment and Residence Occupancy Updates

f) 2022-23 Operating Budget

MOTION: (Pattillo/Brandes) that the Board hereby approves the proposed tuition and student fee increases for 2022-23 as presented. CARRIED, with three contrary.

MOTION: (Davies/Beach) that the Board hereby approves the University of King's College operating budget for the 2022-23 fiscal year. CARRIED, with three contrary.

g) Terms and conditions of repayment of internally restricted funds (re: deficit financing loan)

MOTION: (Beach/Toughill) that the Board of Governors hereby authorizes the University to repay \$120,000 annually, from the operating cash surpluses beginning in fiscal year 2023-24, to the internally restricted funds for the \$1.866 million drawn to extinguish the deficit financing loan. If the operating cash surplus for a respective year is less than \$120,000, the amount of the operating cash surplus shall be repaid. If there is an operating cash deficit in a respective year, no repayment shall be made that year.

The Bursar shall maintain a loan repayment schedule and present a report annually to the Board of Governors at the fall meeting. CARRIED.

(2022:20) GOVERNANCE, HUMAN RESOURCES AND NOMINATING BUSINESS AND CHAIR'S REPORT

MOTION: (Gray/Toughill) that the Terms of Reference of the Finance, Audit and Risk Committee be amended as follows: paragraphs (i) and (v) of Section III (Membership and Quorum) be deleted and replaced with the following:

i. The Committee shall consist of five (5) to nine (9) members, including:

(a) Two (2) members of the Board, who are not student or faculty representatives

(b) The Treasurer

(c) A student representative, normally drawn from the Board of Governors

(d) A faculty representative, normally drawn from the Board of Governors

(e) Such additional persons with expertise desired by the Committee

...

v. The Treasurer shall chair the Committee. In the absence of the Treasurer, the

Committee shall appoint one of its other Committee members to act as Chair of that

meeting.

CARRIED.

MOTION: (Malloy/Clift) that:

- (a) Dale MacLennan is appointed as Treasurer until the next Annual Meeting of the Board; and
- (b) Jennifer Gray is reappointed as Secretary of the Board and of the Executive Committee and is confirmed as Chair of the Governance, Human Resources and Nominating Committee until the next Annual Meeting of the Board.

CARRIED.

MOTION: (Gray/Clift) that:

- (a) KPMG LLP is appointed as auditors to the University until the next Annual Meeting of the Board;
- (b) Naomi Rosenfeld is reappointed as a member of the Governance, Human Resources and Nominating Committee;
- (c) Don MacLean is reappointed as a member of the Board of Appeal and Discipline;
- (d) Katrina Beach is appointed as a Co-opted member of the Board for a period of 1 year and appointed as a member of the Finance, Audit & Risk Committee;
- (e) Adrienne Malloy is confirmed as the Chair of the Advancement Committee;
- (f) Hugh Wright is confirmed as the Chair of the Campus Planning Committee until the next Annual Meeting; and
- (g) Until the next Annual Meeting of the Board, the following Committees are confirmed and as applicable, membership of that committee is hereby confirmed as presented:
 - i. Executive (committee and membership);
 - ii. Finance, Audit and Risk (committee and membership);
 - iii. Campus Planning (committee and membership);
 - iv. Honorary Degrees (committee and membership);
 - v. Equity;
 - vi. Advancement;
 - vii. Board of Appeal and Discipline;
 - viii. Governance, Human Resource and Nominating; and
 - ix. Investment

CARRIED.

(2022:21) UPDATES FROM OTHER COMMITTEES

(2022:22) KING'S STUDENTS' UNION REPORT

(2022:23) UPDATES FROM OFFICERS

a) Vice-President

(2022:24) PRESIDENT'S PERSONNEL RECOMMENDATIONS

MOTION: (Lahey/Clift) that the Board approve the appointments and reappointments as set out in the President's Personnel Recommendations. CARRIED.

(2022:25) OTHER BUSINESS

(2022:26) IN CAMERA

MOTION: (Ruck/Gray) that the Board of Governors enter an in camera discussion with the Bursar present. CARRIED.

MOTION: (Ruck/Gray) that the Board of Governors move out of the in camera discussion. CARRIED.

UNIVERSITY OF KING'S COLLEGE

BOARD OF GOVERNORS MEETING MINUTES

The University of King's College Board of Governors met by Zoom teleconference on Thursday, June 23, 2022, at 12:30 p.m.

Last Name	First Name	Title	Present	Regrets
BEACH	Katrina	(Treasurer)	X	
BRANDES	Dr. Daniel	(Faculty Representative)	X	
CLIFT	Dr. Sarah	(Vice-President)	X	
DAVIES	Dr. Gwendolyn	(Vice-Chair)	X	
DEANE-LITTLE	Debra	(Chancellor)	X	
DOUCET	Bernard	(Co-opted Member)		X
EDWARDS	Archbishop David	Archbishop of Fredericton		X
EISENHAUER	Tom	(Co-opted Member)		X
FYFE	The Right Reverend Sandra	Bishop of Nova Scotia and Prince Edward Island		X
GIBBS	Victoria	(King's Students' Union President)	X	
GLOWACKA	Dr. Dorota	(Faculty Representative)	X	
GRAY	Jennifer	(Secretary)	X	
HILL	Tessa	(King's Students' Union Representative)	X	
LAHEY	Prof. William	(President and Vice-Chancellor)	X	
LEVERT	Dr. Laurelle	(Diocese of Nova Scotia and Prince Edward Island)	X	
MacLEAN	Supt. Don	(Co-opted Member)	X	
MACLENNAN	Dale	(Co-opted Member)	X	
MALLOY	Adrienne	(Co-opted Member)	X	
MARTIN	Catherine	(Co-opted Member)	X	
McCANN	Alex	(Co-opted Member)	X	
McGRATH	Stephanie	(Alumni Association Representative)		X
MORRIS	Dr. Kathryn	(Faculty Representative)	X	
PATTILLO	Stuart	(Alumni Association Representative)	X (1:01 p.m.)	
ROSENFELD	Naomi	(Diocese of Nova Scotia and Prince Edward Island)		X
RUCK, Q.C.	Douglas	(Chair)	X	
SHARP	Sam	(King's Students' Union Representative)	X	
THOMSON	Paul	(Alumni Association Representative)	X	
TOUGHILL	Prof. Kelly	(Faculty Representative)	X	
WHYTOCK	Ian	(Alumni Association President)		X
WRIGHT	Hugh	(Diocese of Fredericton)	X (3:10 p.m.)	

By invitation:

Last Name	First Name	Title	Present	Regrets
ABBOTT	Adriane	(Advancement Director)	X	
GREEN	Julie	(Registrar)	X	
MAHODY, Q.C.	Bill	(External Legal Counsel)	X (2:32 p.m.)	
MERWIN	Katie	(Dean of Students)	X	
SANDS	Bonnie	(Bursar)	X	

At 12:36 p.m., the Chair called the meeting to order.

(2022:15) PRAYER

Catherine Martin opened the meeting with greetings in the Mi'kmaq language and with a description and demonstration of Mi'kmaq spiritual practice.

Stuart Pattillo joined the meeting at 1:01 p.m.

(2022:16) NECROLOGY

The Secretary read the Necrology. A moment of silence was observed.

(2022:17) CHAIR REMARKS

The Chair thanked Catherine Martin for sharing her knowledge.

The KSU President noted the loss of Elias Mendeloff, a loss that has been felt by the entire student body. The Chair thanked the KSU President and noted that the same feelings are being experienced in the wider King's community.

(2022:18) CONSENT AGENDA

A Consent Agenda addressing the following matters was circulated:

- a) Approval of Minutes of the meeting of March 17, 2022
- b) Other reports from officers or Committee Chairs, as available
 - i. Bursar's Report
 - ii. Advancement Committee
 - iii. Advancement Director
- c) Annual Reports
 - i. Information Access and Privacy (IAP) Administrator
 - ii. Academic Integrity Officer
 - iii. Sexual Health and Safety Officer
 - iv. Equity Officer
 - v. Accessibility Officer
- d) 2023 Meeting Schedule for Board Executive Committee and Board of Governors

The Chair declared the consent agenda approved as presented for this meeting.

(2022:19) BUSINESS/DECISION ITEMS

a) Endorsement of Scarborough Charter

The President noted that he had advised the Board in the spring of the intention for the University to implement the *Scarborough Charter on Anti-Black Racism and Inclusion in Canadian Higher Education: Principles, Actions and Accountabilities* (the Scarborough Charter). The President acknowledged the role of the Equity Officer and the Vice-President in discussion with faculty. The President further acknowledged the members of the Priorities & Planning Committee and faculty generally for rich conversations about the Scarborough Charter and how King's would implement it.

The President then directed Board members to his memo in the meeting materials, which outlined the resolution passed by faculty and also a potential discrepancy between the basis for faculty endorsement (i.e., compatibility with curricular aspirations of academic programs) and the basis on which the President would sign the Charter, which was to be an unconditional endorsement. The President indicated his optimism that through collegial processes of governance, King's will fulsomely implement the Scarborough Charter and that there is good faith and determination in the community to do so. He noted that faculty's endorsement is important and that many other institutions have endorsed implementation without faculty or senate being given the opportunity to express an opinion.

The President also noted that the Scarborough Charter calls for an action plan and indicated that this action plan will become part of the more general equity, diversity, inclusion (EDI) and reconciliation plan that the Equity Officer is working on now, arising from the review conducted by the President at the request of the Board two years ago.

MOTION: (Lahey/Martin) that the Board endorses the decision of the President to sign the Scarborough Charter on Anti-Black Racism and Black Inclusion in Higher Education and to thereby make the University of King's College a signatory to the Charter and commit the university to its implementation at King's. CARRIED

b) Proposal to fund a Mi'kmaq cohort in Journalism from unrestricted reserves

The President directed Board members to the meeting materials and advised that he was asking the Board to commit to up to \$600,000 from unrestricted reserves over the next five years to fund the implementation of a cohort program in Journalism.

The President noted that the purpose of a cohort is mutual support: students become the support network they need to thrive during their education. The best-known version of this is the Indigenous Blacks & Mi'kmaq program at the Dalhousie Law School. The proposal for this initiative was developed in conjunction with Ann Sylliboy of the Mi'kmaw Kina'matnewey, the educational authority in Nova Scotia. The President expressed his gratitude to both Ann Sylliboy and Trina Roache for generating greater awareness of the initiative, which is resulting in enthusiasm about the program and what is happening at King's. The President also acknowledged the efforts of Catherine Martin and that the idea for the program came from a conversation with Ann Sylliboy, Catherine Martin and others in 2021 to seek general opportunities at King's that would contribute to reconciliation.

Finally, the President noted the contributions of the Equity Officer, the Vice-President and the Dean of Students in assisting in moving this initiative forward.

Board members expressed enthusiasm for the proposal and acknowledged the contributions of the individuals mentioned by the President.

MOTION (Martin/Toughill): The Board authorizes the use of up to \$600,000 of reserve funds over five years to develop and establish a cohort program for Mi'kmaq students studying journalism at King's, with objectives and parameters similar to those outlined in the document shared with the Board by the president. CARRIED.

c) Renaming and Restructuring of the School of Journalism

The Vice-President directed Board members to the memo in the meeting materials. The proposal is that the School of Journalism become the School of Journalism, Writing and Publishing. Functional changes will also take place with the creation of two director positions – one for the School of Journalism and one for the School of Writing and Publishing. There will also be a coordinator which will be drawn from each of the two schools in an alternating fashion.

The Vice-President advised that the Board is the body to approve revisions to policy books and noted that the proposed changes are Green Book revisions that reflect changes in structure, personnel and administration.

MOTION (Clift/Davies): that the Board of Governors approves revisions to the Green Book that will govern a new School of Journalism, Writing and Publishing, facilitating a transition from the existing School of Journalism. CARRIED.

d) 2021-22 Financial Statements

i. Audited financial statements 2021-22 and management discussion & analysis

The Bursar provided a presentation on the audited financial statements and pointed specifically to a slide showing a reconciliation of the operating cash surplus with the surplus contained in the audited financial statements. The audited financial statements show a deficiency of revenue over expenses of approximately \$278,000 versus an excess of \$2.1 million in the prior year. The Bursar noted that the actual operating cash surplus was \$437,000. \$1.14 million was carried forward from last year's surplus and \$410,000 was used from internally restricted funds to offset expenses. It also included principal repayments on long-term debt and capital assets purchased through operations.

ii. Accountability framework for investing internally restricted funds

The Bursar presented the 2021-22 Accountability Report concerning the investment of internally restricted funds approved for use for strategic objectives. The Bursar noted that approximately \$1 million remains of the original amount authorized.

iii. Resolution to approve 2021-22 audited financial statements

MOTION: (Malloy/Pattillo) that the Board of Governors hereby approves the financial statements for the year ending March 31, 2022. CARRIED.

e) 2022-2023 Enrolment and Residence Occupancy Updates

The Registrar directed the Board members to the May 15 Enrolment Report. The Registrar noted that enrolment looks promising and that there is consistent growth in applicants and deposits. Registration was initially slow but is catching up, with strong returning student registration. There is reason for considerable optimism. The Registrar noted the efforts of the Board and the University to support the student population

and recruitment, including EDI and Accessibility initiatives, housing, financial awards, recruitment and marketing.

The Chair thanked the entire team in the Registrar's Office for their efforts.

The Dean of Students reported that King's is expecting a "full house" of 260 students. The University is looking at ways to increase capacity based on demand. All first-year applicants who have completed a residence application by May 15, 2022 will be offered a room in residence. The Residence Office is managing a waitlist of 35 students, including some last-minute first-year students. First-year students outside of the region are being prioritized over the summer.

f) 2022-23 Operating Budget

i. Tuition, ancillary and auxiliary fee increases for 2022-23

The Bursar reviewed a summary of proposed 2022-23 tuition and fee changes. Key items were noted:

- Journalism: a 1% increase in Journalism tuition is proposed. The Bursar noted that the gap between Ryerson and Carleton and King's has grown despite holding increases to 1% for the past two years. King's is trying to close that gap.
- International Differential Fee: This will follow Dalhousie. Students before 2019 are grandfathered in at 3%. The Bursar advised that half of the differential fee increase for 2021-22 and 2022-23 will be made available to disburse as bursaries (approximately \$90,000) to students with financial need in the 2022-23 academic year.
- Ancillary and Auxiliary Fees, with the exception of the MFA mentor fee, are being kept flat to keep the gap between King's and Dalhousie smaller.
- MFA mentor fee: There will be a 5% increase based on estimated inflation on July 1. That may change and will be adjusted next year. This fee increase has no direct impact on the University's bottom line as it is paid directly to the mentor.
- For residences:
 - All residence room fees (with the exception of Cochran Bay) will increase by 3% each year for the next four years to support the proposal brought forward by the Dean of Students on revitalizing student support, residence and ancillary services at King's.
 - Cochran Bay fees: These are being held flat due to the relative condition of this residence.
 - Alexandra Hall newly renovated accessible rooms, if occupied for accessibility purposes, will be charged the Alexandra Hall single room rate and will be subject to the same annual increases.
 - A \$25/day rate for students residing on campus outside of the dates covered by the residence room fee (e.g., holidays and early arrivals) will be implemented post-pandemic.
- Meal Plan: There is a 3.61% increase in overall meal plan prices in accordance with the contract with Chartwells. The increase is impacted by the all-inclusive consumer price index for Nova Scotia, minimum wage increases and the number of board days in residence (three fewer days than the previous year (218 days v. 221 days)).

ii. 2022-23 operating budget

The Bursar delivered a presentation on the budget. The Bursar noted there have been three iterations of the budget during the year. In terms of the changes from the provisional budget provided in March: there is \$74,000 less surplus from the original \$156,000 surplus as presented in March. The Bursar noted that there is a projected increase in revenue due to more Foundation Year Program students (240 versus 225 students) and a higher overall headcount of 997 students, versus 981 in the provisional budget. This increase in

revenue is, however, offset by additional expenses noted in the presentation, including inflationary pressures and increased costs for utilities.

At 1:27 p.m. Catherine Martin temporarily left the meeting.

In terms of expenses, the Bursar noted that expenses are up \$1.6 million (7.2%) from the 2021-22 budget, with salaries and benefits making up \$1.1 million of that total (including annual increases and several personnel changes).

The Bursar noted various budget risks and how those were managed in finalizing the budget. With respect to inflation, due diligence was conducted on items such as salaries and utilities to determine the likely impact of inflation on these items. In addition, a contingency of \$100,000 was included at the central level and will be allocated to departments if/as needed. The Dalhousie MOU is not signed yet due to the reconciliation of enrolment differences between the two universities. The current budget utilizes the current formula. There is also a shortage of office space. The University has prepared a draft work from home (WFH) protocol which might be able to free up some office space. If not, there may be a need to rent additional office space. No rental costs have been incorporated into the budget.

The Bursar then reviewed the revenue part of the budget presentation, noting higher tuition and fees of \$978,000 over the prior year budget, as well as higher residence, investment and Conference Services income.

At 1:54 p.m., Paul Thompson left the meeting.

Board members inquired about the impact of inflation on the Board approved loan to finance the Alexandra Hall Project. The Bursar noted that the University forward fixed the interest rate to 3.71% on this loan back in February and it will not be impacted by inflation.

Board members inquired about expenses to promote accessibility. The Bursar noted that the Accessibility Office and Officer have been factored into the budget, but the built environment is somewhat trickier. Alexandra Hall is the initial step in that area.

Board members noted that the impact of increases on students is worse than in other years, with the Atlantic Canadian provinces being the most impacted by increased inflation. Board members further noted that increased tuition and fees have an impact on EDI initiatives and that rising costs are a significant barrier to EDI. Board members encouraged the Board as a whole to advocate for students in and outside of Board meetings. Raising tuition and fees is not meeting the needs of students.

The President indicated that he understood the perception that the University is not doing enough for students. He noted a range of measures to respond to the affordability crisis, including the “urgent needs” bursary – which will be urgently needed in the year to come. The President noted that the University will continue to do what it has been urged to do to support academic success, mental health and wellbeing.

The Chair noted his appreciation for the contributions of Board members and indicated it was the Board’s obligation to look for ways to support students. The Chair thanked Board members for the discussion.

iii. Resolutions regarding 2022-23 operating budget

MOTION: (Pattillo/Brandes) that the Board hereby approves the proposed tuition and student fee increases for 2022-23 as presented. CARRIED, with three contrary.

MOTION: (Davies/Beach) that the Board hereby approves the University of King’s College operating budget for the 2022-23 fiscal year. CARRIED, with three contrary.

g) Terms and conditions of repayment of internally restricted funds (re: deficit financing loan)

The Bursar directed Board members to the motion in the materials, which was discussed at the December 2021 Board meeting.

MOTION: (Beach/Toughill) that the Board of Governors hereby authorizes the University to repay \$120,000 annually, from the operating cash surpluses beginning in fiscal year 2023-24, to the internally restricted funds for the \$1.866 million drawn to extinguish the deficit financing loan. If the operating cash surplus for a respective year is less than \$120,000, the amount of the operating cash surplus shall be repaid. If there is an operating cash deficit in a respective year, no repayment shall be made that year.

The Bursar shall maintain a loan repayment schedule and present a report annually to the Board of Governors at the fall meeting. CARRIED.

(2022:20) GOVERNANCE, HUMAN RESOURCES AND NOMINATING BUSINESS AND CHAIR’S REPORT

The Secretary, as Chair of the Governance, Human Resource and Nominating Committee reviewed the resolutions in the meeting package. She asked if there were any objections to dealing with the resolutions in groups. There were none.

The Secretary noted that the first resolution was largely housekeeping to correct an amendment made in 2016 in relation to the Finance, Audit & Risk Committee’s (FAR’s) Terms of Reference. This change also explicitly allows the Treasurer to chair FAR.

MOTION: (Gray/Toughill) that the Terms of Reference of the Finance, Audit and Risk Committee be amended as follows: paragraphs (i) and (v) of Section III (Membership and Quorum) be deleted and replaced with the following:

- i. The Committee shall consist of five (5) to nine (9) members, including:*
 - (a) Two (2) members of the Board, who are not student or faculty representatives*
 - (b) The Treasurer*
 - (c) A student representative, normally drawn from the Board of Governors*
 - (d) A faculty representative, normally drawn from the Board of Governors*
 - (e) Such additional persons with expertise desired by the Committee*

...

- v. The Treasurer shall chair the Committee. In the absence of the Treasurer, the Committee shall appoint one of its other Committee members to act as Chair of that meeting.*

CARRIED.

The Secretary noted that the next resolution was in relation to Officers. As the Secretary was the subject of one of the resolutions, she was required to temporarily leave while the resolution was under consideration.

The Secretary and Dale MacLennan temporarily left the meeting.

MOTION: (Malloy/Clift) that:

- (a) Dale MacLennan is appointed as Treasurer until the next Annual Meeting of the Board; and**

- (b) Jennifer Gray is reappointed as Secretary of the Board and of the Executive Committee and is confirmed as Chair of the Governance, Human Resources and Nominating Committee until the next Annual Meeting of the Board.**

CARRIED.

The Secretary indicated that the final resolution was in relation to the governance requirements for the Annual Meeting: namely, to appoint auditors, to address the annual appointment or reappointment (as applicable) of individual Board members and to confirm those Board committees as required by their respective terms of reference.

MOTION: (Gray/Clift) that:

- (a) KPMG LLP is appointed as auditors to the University until the next Annual Meeting of the Board;**
- (b) Naomi Rosenfeld is reappointed as a member of the Governance, Human Resources and Nominating Committee;**
- (c) Don MacLean is reappointed as a member of the Board of Appeal and Discipline;**
- (d) Katrina Beach is appointed as a Co-opted member of the Board for a period of 1 year and appointed as a member of the Finance, Audit & Risk Committee;**
- (e) Adrienne Malloy is confirmed as the Chair of the Advancement Committee;**
- (f) Hugh Wright is confirmed as the Chair of the Campus Planning Committee until the next Annual Meeting; and**
- (g) Until the next Annual Meeting of the Board, the following Committees are confirmed and as applicable, membership of that committee is hereby confirmed as presented:**
 - i. Executive (committee and membership);**
 - ii. Finance, Audit and Risk (committee and membership);**
 - iii. Campus Planning (committee and membership);**
 - iv. Honorary Degrees (committee and membership);**
 - v. Equity;**
 - vi. Advancement;**
 - vii. Board of Appeal and Discipline;**
 - viii. Governance, Human Resource and Nominating; and**
 - ix. Investment**

CARRIED.

(2022:21) UPDATES FROM OTHER COMMITTEES

No other updates were noted.

At 2:32 p.m., William Mahody, Q.C. joined the meeting.

(2022:22) KING'S STUDENTS' UNION REPORT

The KSU President reported that the KSU was actively working on Orientation Week, the theme for which will be "New Roots", with the objective of promoting local agriculture. There was a great deal of excitement for the 2022-23 academic year.

The KSU President expressed concern for the current mental health crisis among students and advised that the KSU was looking to launch a new bursary program by January 2023 to further assist students with financial need.

(2022:23) UPDATES FROM OFFICERS

a) Vice-President

The Vice-President directed Board members to the report in the meeting materials and asked if there were any questions.

(2022:24) PRESIDENT’S PERSONNEL RECOMMENDATIONS

MOTION: (Lahey/Clift) that the Board approve the appointments and reappointments as set out in the President’s Personnel Recommendations. CARRIED.

(2022:25) OTHER BUSINESS

There was no other business.

At 2:36 p.m. Dorota Glowacka left the meeting

(2022:26) IN CAMERA

MOTION: (Ruck/Gray) that the Board of Governors enter an *in camera* discussion with the Bursar present. CARRIED.

The meeting moved to an *in camera* discussion at 2:37 p.m.

At 3:10 p.m., Hugh Wright joined the meeting and Adrienne Malloy left the meeting.

At 3:25 p.m., Daniel Brandes left the meeting.

MOTION: (Ruck/Gray) that the Board of Governors move out of the *in camera* discussion. CARRIED.

The Chair invited Catherine Martin to close the meeting. Among other things, she spoke of sending good thoughts to the University staff and the President, especially with loss of a student.

The meeting of the Board of Governors was adjourned at 3:32 p.m.

Respectfully submitted,

Douglas Ruck

Jennifer Gray